

**Public Safety Committee**  
Regular Meeting  
Wednesday, August 5, 2020 6:00 p.m.  
~~City Hall, 31 S. Madison Street, Evansville, WI~~

Due to the COIVD 19 response the City of Evansville will hold this meeting virtually. Please visit: <https://meet.google.com/fng-iujz-qrx> or join by phone at: 319-435-9125 and enter pin: 684 839 775#

**AGENDA**

1. Call to Order.
2. Roll Call.
3. Approval of Agenda.
4. Motion to approve the July 1, 2020 Public Safety regular meeting minutes.
5. Citizen appearances other than agenda items listed.
6. Old Business.
7. New Business.
  - A. Motion to approve the Original Operators License application(s) for: (approved by Police Chief Reese unless otherwise noted).
    - (1) Mark Thomas Newcomb
    - (2) Dana MacKinzie Smith
  - B. Motion to approve the Renewal Operators License application(s) for: (approved by Police Chief Reese unless otherwise noted).
    - (1) Brenda L Roth
  - C. Motion to recommend to Council approval of new agent for Romano's Pizza Inc.
  - D. Discussion and motion to recommend to Council approval of the Rock County Special Investigations Unit Mult-Jurisdictional Agency Agreement.
  - E. Motion to approve the removal of Scott McElroy and Jay Koehler from the safety deposit box and the closing of the safety deposit box with Greenwoods State Bank.
  - F. Motion to approve closing the Evansville Police Supervisor Association checking account held at Greenwoods State Bank since we no longer have a supervisor association with the union.
8. Evansville Police Department Report.
9. Evansville Emergency Medical Services Report.
10. Budget Update
11. Meeting Reminder: Next regular meeting scheduled for Wednesday, September 2, 2020 6:00 p.m. at City Hall.

12. Motion to adjourn.

Dianne Duggan, Chairperson

*Requests for persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office by calling 608-882-2266 with as much advance notice as possible.*

***Please turn off all cell phones while the meeting is in session. Thank you.***

4

Public Safety Committee  
Wednesday, July 1, 2020 6:00 p.m.  
Regular Meeting  
**Meeting held virtually due to COVID-19.**

**MINUTES**

1. **Call to Order.** Meeting was called to order at 6:04 pm by Dianne Duggan.
2. **Roll Call.** Members present: Dianne Duggan and Erika Stuart. Others present: Members of the public, Police Chief Patrick Reese, Lieutenant Chris Jones, EMS Chief Jamie Kessenich, City Administrator Ian Rigg, Deputy Clerk/Treasurer Samantha Jozefowicz, 4<sup>th</sup> of July Committee Member Jim Brooks and Citizens: Bill Lathrop and Michaela Dwyer.
3. **Agenda.** A motion was made by Duggan, seconded by Stuart, to approve the agenda as printed. Motion was approved 2-0.
4. **Minutes.** A motion was made by Duggan, seconded by Stuart, to approve the June 3, 2020 Public Safety regular meeting minutes. Motion was approved 2-0.
5. **Citizen appearances.** None.
6. **Old Business.**
7. **New Business.**
  - A. A motion was made by Duggan, seconded by Stuart, to approve the Original Operators License applications for: (approved by Police Chief Reese unless otherwise noted)
    - (1) Evan Sullivan Senter.  
Motion approved 2-0.
  - B. A motion was made by Duggan, seconded by Stuart, to approve the Renewal Operators License applications for: (approved by Police Chief Reese unless otherwise noted)
    - (1) Michaela M Dwyer (Non Recommend).  
Motion approved 2-0.
  - B. A motion was made by Duggan, seconded by Stuart, to approve the Renewal Operators License applications for: (approved by Police Chief Reese unless otherwise noted)
    - (2) Whitney Shae McIntyre.  
Motion approved 2-0
  - C. A motion was made by Duggan, seconded by Stuart, to approve the Care House interagency agreement. Motion was approved 2-0.
  - D. Discussion regarding having 2 Police Sergeants instead of 1 was supported by the committee.
8. **Police Department Report.** Chief Reese gave the written monthly report covering the training for officers, community outreach, updates in the department, staffing matters, and accreditation. No officers currently in the field training program. Officer Laufenberg attended LEEDS online training June 22<sup>nd</sup>. Officers Schmidt and Nankee attended SWAT training June 25<sup>th</sup>. Chief Reese attended Marsys Law training online June 19<sup>th</sup>. Officer Rittenhouse continues to be our COVID-19 resource officer. Rock County Emergency Management ended their once a week COVID-19 meetings that Chief Reese, Lieutenant

Jones and Officer Rittenhouse had been attending. These meetings were once per business day and then three times a week and now will be announced as needed. Chief Reese assisted Mount Horeb PD with promotional interviews. Chief Reese visited the new offices of Building a Safer Evansville and assisted in moving and setting up some items in the new space at UCC. We've been attending BASE meetings virtually for the last several months. Lieutenant Jones will attend the first virtual Municipal Court to assist with any technical difficulties and to act as the court officer. Lieutenant Jones is troubleshooting the body camera we continue to have problems with our current ones not recording, downloading properly and just overall wear and tear. This is something we will budget to replace in 2021. Working with Building a Safer Evansville to install a new drug drop box. The one we currently have is rusting away and needs to be replaced. Chief Reese obtained a new one a couple years ago that just needs to be painted, stickered and put in as the replacement. The replacement was won from CVS on a grant. During heavy rain fall our building gets water that comes into it. We will need to get gutters on the east end of the building. The water compromises our evidence intake room, evidence storage lockers and squad room the most. This is also where ice builds up making exit routes unsafe. This has been an issue since we've moved into this building. Where our offices/Evidence room/squad room/interview rooms/IT room are located is an old garage where fire trucks were parked. The floor was never properly leveled. Sewer smell in the garage has been a bit overwhelming again. Our refrigerator was repaired, but then broke again. Repair person is scheduled to come in and repair it. This was a donated refrigerator by Sub Zero and has worked well since we moved into this building – the repair person suggests a better ventilation/exhaust fan in the kitchen the current one has been in use since our building was a fire department. Lieutenant Jones and Chief Reese are currently researching redaction software for body camera and squad video. Our current system does not have redaction software and we must get this software in place ASAP so we can fulfil records request with the ability to redact protected information (Juvenile faces, voices, DOT data, etc). Second interviews were conducted on 4 police applicants. Officer Rittenhouse is conducting their backgrounds. Interviews were conducted on two internal applicants for Police Sergeant. Patrol staff will be working 12 hours each on the 4<sup>th</sup> of July due to the uncertainty of the turnout for the fireworks show and possible traffic issues. The concerns are parking, drinking and driving, and other safety issues. Chief Reese will request a Police Commission meeting once we have backgrounds done and the promotional process for Sergeant finalized. Calls for June were 1172 in 2020 and 1182 in 2019.

9. **EMS Report.** Chief Kessenich sent the report electronically. There were 42 calls for service during the month of June 2020 and 54 calls for service during the month of June 2019. 246 to date call volume for 2020 and 304 to date call volume for 2019. Decrease in call volume continues overall, with an upward trend of call volume of recent. Continue to wear full PPE is being worn on all calls: N95 mask, safety glasses/goggles, face shield, gown and boot/shoe covers. We continue to remain in contact with PD and Fire with medical responses making sure that everyone is wearing PPE and staying safe with approaching patients. New EMT's/Classes; one new EMT is in the process of completing testing phase of her class, that had been delayed due to COVID-19. 2 people have contacted me with interest in becoming EMT's. Both are working on getting registered for a class at Madison College-Goodman Campus this fall. We provided Rehab and EMS for the Evansville Fire Department last weekend so that they could conduct Live Fire Training.
10. **Meeting Reminder:** Next regular meeting scheduled for Wednesday, August 5, 2020, 6:00 pm.

11. **Motion to adjourn.** A motion was made by Stuart, seconded by Duggan, to adjourn at 7:01 pm. Motion was approved 2-0.


Samantha Jozefowicz  
Deputy Clerk/Treasurer

*The minutes are not official until approved by the Public Safety Committee at the next regular meeting.*



Wants to pick up licenses when ready.

7A1

	<b>CITY OF EVANSVILLE</b> <b>Operator's License Application</b>  City Hall 31 S. Madison St PO Box 76 Evansville, WI 53536
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Provisional License \$15.00 ☒ Original License \$25.00 ☒ Renewal License \$25.00 ☐

First Mark Middle Thomas Last (as on your driver's license) Newcomb Date of Birth \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Telephone No.: \_\_\_\_\_ Gender: Male ☒ Female ☐

Current Driver's License No.: \_\_\_\_\_ Issued in the State of: \_\_\_\_\_  
(If no current DL, Provide the Last Valid Driver's License No.)

*If you are unsure about the answers to questions 3-5 below, you may obtain a copy of your record from the Wisconsin Department of Transportation or visit CCAP's website at <http://wcca.wicourts.gov>. Incomplete information may result in a delay or denial of your application. Answer ALL questions below.*

- 1) In the last 2 years, have you held a valid Wisconsin Operator's License or completed a Wisconsin Certified Responsible Beverage Server's Training Course?  
Yes ☒ No ☐ Original applications require a copy of either document.
- 2) Do you need to apply for a Provisional (60 Day) License?  
Yes ☐ No ☒ If yes, please enclose an additional \$15.00 fee
- 3) Have you ever been cited and/or convicted of any felony or misdemeanor in the State of Wisconsin or in the United States?  
Yes ☐ No ☒ If yes, state nature of offense and, if applicable, the conviction date and name of court: \_\_\_\_\_
- 4) Within the last 10 years have you been cited and/or convicted of violating any other law or ordinance in the City of Evansville or State of Wisconsin?  
Yes ☐ No ☒ If yes, state nature of offense and if applicable the conviction date and name of court: \_\_\_\_\_
- 5) Within the last 10 years have you been cited and/or convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors?  
Yes ☐ No ☒ If yes, state nature of offense and if applicable the conviction date and name of court: \_\_\_\_\_

31 S. Madison St, Evansville WI 53536 / Phone 608.882.2266 / Fax 608.882.2282  
[www.ci.evansville.wi.gov](http://www.ci.evansville.wi.gov)

I hereby apply for a license to serve Fermented Malt Beverage and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted me. I understand that the Provisional License expires 60 days after issuance and the Original License expires on the second June 30<sup>th</sup> after issuance (unless revoked prior to expiration).

I certify that I am a citizen of the United States; I am \_\_\_\_\_ years of age; and that all answers in this application are true and correct, and I agree that any misstatements or omissions of material fact may result in the denial of this application. I understand the application fees are non-refundable.

Date: 7/21

Signature of Applicant: [Signature]

**For Office Use Only**

Provisional License Receipt # 1.14/599 Faxed 7/23/2020 Initials 865  
Police: Recommend ☒ Non-Recommend \_\_\_\_\_ Signature/Date: [Signature] 7/27/20  
Reason for Non-Recommendation if Applicable: \_\_\_\_\_  
Lic No. 20/22-28 Issue Date: 07/27/2020 Date Approved: 07/27/2020 Clerk Approval: 865

Operator's License Receipt # 1.14/599 Faxed 7/23/2020 Initials 865  
Police: Recommend ☒ Non-Recommend \_\_\_\_\_ Signature/Date: [Signature] 7/27/20  
Reason for Non-Recommendation if Applicable: \_\_\_\_\_

Public Safety Committee: Granted \_\_\_\_\_ Denied \_\_\_\_\_  
Reason for Denial: \_\_\_\_\_

Lic No. \_\_\_\_\_ Issue Date: \_\_\_\_\_

Signature/Date: \_\_\_\_\_ / \_\_\_\_\_

7A2



# CITY OF EVANSVILLE Operator's License Application

City Hall  
31 S. Madison St  
PO Box 76  
Evansville, WI 53536

Provisional License \$15.00 ☐ Original License \$25.00 ☒ Renewal License \$25.00 ☐

Dana Mackinzie Smith Date of Birth \_\_\_\_\_  
First Middle Last (as on your driver's license)

Address \_\_\_\_\_  
Street City State Zip Code

Telephone No.: \_\_\_\_\_ Gender: Male ☐ Female ☒

Current Driver's License No.: \_\_\_\_\_ Issued In the State of: \_\_\_\_\_  
(If no current DL, Provide the Last Valid Driver's License No.)

*If you are unsure about the answers to questions 3-5 below, you may obtain a copy of your record from the Wisconsin Department of Transportation or visit CCAP's website at <http://wcca.wicourts.gov>. Incomplete information may result in a delay or denial of your application. Answer ALL questions below.*

- 1) In the last 2 years, have you held a valid Wisconsin Operator's License or completed a Wisconsin Certified Responsible Beverage Server's Training Course?  
Yes ☐ No ☒ Original applications require a copy of either document.
- 2) Do you need to apply for a Provisional (60 Day) License?  
Yes ☐ No ☒ If yes, please enclose an additional \$15.00 fee
- 3) Have you ever been cited and/or convicted of any felony or misdemeanor in the State of Wisconsin or in the United States?  
Yes ☐ No ☒ If yes, state nature of offense and, if applicable, the conviction date and name of court: \_\_\_\_\_
- 4) Within the last 10 years have you been cited and/or convicted of violating any other law or ordinance in the City of Evansville or State of Wisconsin?  
Yes ☐ No ☒ If yes, state nature of offense and if applicable the conviction date and name of court: \_\_\_\_\_
- 5) Within the last 10 years have you been cited and/or convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors?  
Yes ☐ No ☒ If yes, state nature of offense and if applicable the conviction date and name of court: \_\_\_\_\_

I hereby apply for a license to serve Fermented Malt Beverage and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted me. I understand that the Provisional License expires 60 days after issuance and the Original License expires on the second June 30<sup>th</sup> after issuance (unless revoked prior to expiration).

I certify that I am a citizen of the United States; I am \_\_\_\_\_ years of age; and that all answers in this application are true and correct, and I agree that any misstatements or omissions of material fact may result in the denial of this application. I understand the application fees are non-refundable.

Date: June 20, 2020

Signature of Applicant: Dana Mackenzie Smith

**For Office Use Only**


**Provisional License** Receipt # \_\_\_\_\_ Faxed \_\_\_\_\_ Initials \_\_\_\_\_  
Police: Recommend \_\_\_\_\_ Non-Recommend \_\_\_\_\_ Signature/Date: \_\_\_\_\_  
Reason for Non-Recommendation if Applicable: \_\_\_\_\_  
Lic No. \_\_\_\_\_ Issue Date: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Clerk Approval: \_\_\_\_\_

**Operator's License** Receipt # L141388 Faxed 07/06/2020 Initials DS  
Police: Recommend X Non-Recommend \_\_\_\_\_ Signature/Date: [Signature] 7/7/20  
Reason for Non-Recommendation if Applicable: \_\_\_\_\_

**Public Safety Committee:** Granted \_\_\_\_\_ Denied \_\_\_\_\_  
Reason for Denial: \_\_\_\_\_  
Lic No. \_\_\_\_\_ Issue Date: \_\_\_\_\_

Signature/Date: \_\_\_\_\_ / \_\_\_\_\_

7B1

	RECEIVED JUL 09 2020	CITY OF EVANSVILLE Operator's License Application
		City Hall 31 S. Madison St PO Box 76 Evansville, WI 53536

Provisional License \$15.00 ☐ Original License \$25.00 ☐ Renewal License \$25.00 ☒

First Brenda Middle L. Last (as on your driver's license) Both Date of Birth \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Telephone No.: \_\_\_\_\_ Gender: Male ☐ Female ☒

Current Driver's License No.: \_\_\_\_\_ Issued In the State of: \_\_\_\_\_  
(If no current DL, Provide the Last Valid Driver's License No.)

*If you are unsure about the answers to questions 3-5 below, you may obtain a copy of your record from the Wisconsin Department of Transportation or visit CCAP's website at <http://wcca.wicourts.gov>. Incomplete information may result in a delay or denial of your application. Answer ALL questions below.*

- 1) In the last 2 years, have you held a valid Wisconsin Operator's License or completed a Wisconsin Certified Responsible Beverage Server's Training Course?  
Yes ☒ No ☐ Original applications require a copy of either document.
- 2) Do you need to apply for a Provisional (60 Day) License?  
Yes ☐ No ☒ If yes, please enclose an additional \$15.00 fee
- 3) Have you ever been cited and/or convicted of any felony or misdemeanor in the State of Wisconsin or in the United States?  
Yes ☐ No ☒ If yes, state nature of offense and, if applicable, the conviction date and name of court: \_\_\_\_\_
- 4) Within the last 10 years have you been cited and/or convicted of violating any other law or ordinance in the City of Evansville or State of Wisconsin?  
Yes ☐ No ☒ If yes, state nature of offense and if applicable the conviction date and name of court: \_\_\_\_\_
- 5) Within the last 10 years have you been cited and/or convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors?  
Yes ☐ No ☒ If yes, state nature of offense and if applicable the conviction date and name of court: \_\_\_\_\_

31 S. Madison St, Evansville WI 53536 / Phone 608.882.2266 / Fax 608.882.2282  
[www.ci.evansville.wi.gov](http://www.ci.evansville.wi.gov)

I hereby apply for a license to serve Fermented Malt Beverage and Intoxicating Liquors, subject to the limitations imposed by Section 125.92 (2) and 125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted me. I understand that the Provisional License expires 60 days after issuance and the Original License expires on the second June 30<sup>th</sup> after issuance (unless revoked prior to expiration).

I certify that I am a citizen of the United States; I am \_\_\_\_\_ years of age; and that all answers in this application are true and correct, and I agree that any misstatements or omissions of material fact may result in the denial of this application. I understand the application fees are non-refundable.

Date: 6/30/2020

Signature of Applicant: Brenda Roth

**For Office Use Only**

Provisional License Receipt # \_\_\_\_\_ Faxed \_\_\_\_\_ Initials \_\_\_\_\_

Police: Recommend \_\_\_\_\_ Non-Recommend \_\_\_\_\_ Signature/Date: \_\_\_\_\_

Reason for Non-Recommendation If Applicable: \_\_\_\_\_

Lic No. \_\_\_\_\_ Issue Date: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Clerk Approval: \_\_\_\_\_

Operator's License Receipt # 1141438 Faxed 7/9/2020 Initials SR

Police: Recommend X Non-Recommend \_\_\_\_\_ Signature/Date: 7/13/20

Reason for Non-Recommendation If Applicable: \_\_\_\_\_

Public Safety Committee: Granted \_\_\_\_\_ Denied \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

Lic No. \_\_\_\_\_ Issue Date: \_\_\_\_\_

Signature/Date: \_\_\_\_\_ / \_\_\_\_\_

7C

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Evansville County of Rock

The undersigned duly authorized officer/member/manager of Romano's Pizza INC.  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Romano's Pizza

(Trade Name)

located at 50 Union St.

appoints Antonina Romano

(Name of Appointed Agent)

74 N. 6th St. Evansville WI. 53536

(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No

If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 35 years

Place of residence last year 74 N. 6th St. Evansville WI. 53536

For: Romano's Pizza INC.

(Name of Corporation / Organization / Limited Liability Company)

By: Antonina Romano

(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, Antonina Romano

(Print / Type Agent's Name)

, hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Antonina Romano

(Signature of Agent)

7/30/2020

(Date)

Agent's age \_\_\_\_\_

74 N. 6th St Evansville WI. 53536

(Home Address of Agent)

Date of birth \_\_\_\_\_

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 7/30/20

(Date)

[Signature]  
(Signature of Proper Local Official)

Title

Police Chief  
(Town Chair, Village President, Police Chief)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Romano		Antonina			
Home Address (street/route)		Post Office	City	State	Zip Code
74 N. 6th St.		Evansville	Evansville	WI	53536
Home Phone Number		Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ President of Romano's Pizza INC.  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 35 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No  
If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No  
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Self</u>	Employer's Address	Employed From	To
Employer's Name <u>Self</u>	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

*Antonina N. Romano*  
(Signature of Named Individual)

7D

# **ROCK COUNTY SPECIAL INVESTIGATIONS UNIT**

## **MULTI-JURISDICTIONAL AGENCY AGREEMENT**

**2020 - 2021**

This multi-jurisdictional agreement between the listed agencies and the association with this agreement is voluntary. The participating agencies are required to adhere to the Operating Plan to be considered members in good standing with the memorandum of understanding. This agreement will be in effect from 06/01/20 to 12/31/21, renewal of this agreement will be governed by the Oversight Board at its last scheduled meeting of each year. The agreement will be for the term of two years, and expiring on December 31, 2021.

### **Mission Statement**

The mission of the Special Investigation Unit (SIU) is to increase public safety and improve the quality of life in our communities through collaborative efforts and coalitions that develop and implement programs to reduce the prevalence of substance abuse and decrease the incidence of violent crimes associated with drug activity.

#### **I. Definitions**

**A. Lead Agency**

The Lead Agency is the Rock County Sheriff's Office.

**B. Fiscal Agency**

The Fiscal Agency is the Rock County Sheriff's Office.

**C. Oversight Board**

The Oversight Board consists of one voting member from each participating agency.

**D. SIU Project Director**

The SIU Project Director is a supervisory employee of the Rock County Sheriff's Office, appointed by the Rock County Sheriff.

**E. SIU Personnel**

Wisconsin certified law enforcement personnel assigned by participating members to carry out the mission statement of the SIU.

## **II. Organizational Structure**

- A. Each participating agency shall follow the policies herein to be a member in good standing and receive any or all benefits associated with SIU. Each participating agency will have one voting member placed upon the Oversight Board.
- B. Upon written notice, a member agency may withdraw from SIU. The Oversight Board may also remove a member agency by a majority vote.

## **III. Oversight Board**

- A. The Oversight Board, which consists of one voting member from each participating agency, will typically meet at a minimum of three (3) times per year.
- B. The function of the Oversight Board is to review and regulate the overall operations of the SIU. The Oversight Board shall:
  - 1. Review and revise the operating plan of the SIU.
  - 2. Review arrest data and interagency cooperation.
- C. Each Oversight Board member will have an equal vote.

## **IV. Lead Agency/Project Director/Fiscal Officer**

- A. The Lead Agency is the Rock County Sheriff's Office. The Rock County Sheriff's Office Oversight Board representative shall serve as the Oversight Board Chairperson.
- B. The Project Director will be a Rock County Sheriff's Office Supervisor. The Project Director will be responsible for adherence to all rules and regulations of the Oversight Board.
- C. The Fiscal Officer shall be the Rock County Sheriff's Office Financial Manager.

## **V. Interagency Investigations**

- A. Agencies involved in this agreement will share information with all agencies.
- B. Agencies involved in this agreement will, if practicable, provide assistance with investigations or request assistance from member agencies under this agreement.

**VI. Wisconsin High Intensity Drug Trafficking Area (HIDTA)**

- A. The Rock County Sheriff's Office is a member of the Wisconsin High Intensity Drug Trafficking Area South Central Drug Task Force.
- B. The HIDTA funds are used for equipment purchases, overtime reimbursement, buy money, training, and operational funds as needed.
- C. HIDTA funds are dispersed in strict accordance to HIDTA regulations.
- D. The SIU fiscal officer monitors all HIDTA funds.

**VII. Wage Reimbursement/Salaries/Benefits**

- A. SIU members and operatives will be considered employees of their respective employing agencies with regard to salaries, disability payments, workman's compensation, medical expenses, and damages to equipment.
- B. Liability for SIU operations remains with the respective jurisdiction(s) involved in a specific incident.
- C. Wages and all related employment benefits, sick days, vacation days, etc. of SIU officers are the responsibility of their respective agencies and subject to their current labor agreements.
- D. Member agencies participating on a coordinated HIDTA investigation are eligible for reimbursement for overtime expenses incurred. Documentation of expenses are administered through the Rock County Sheriff's Office Financial Manager.
- E. On-duty injuries of SIU members shall be the responsibility of their respective employing agency and their agency's insurance carrier.

**VIII. Task Force Personnel and Training**

- A. All agencies participating in SIU operations involving mutual aid will supply only certified Wisconsin Law Enforcement Officers.
- B. Law enforcement officers assigned by participating agencies will receive training in drug enforcement as required by the Oversight Board.
- C. Law enforcement officers assigned to SIU may be required to attend other approved training as deemed by the Oversight Board.

**IX. Forfeitures and Assets**

- A. Cases involving forfeiture of property or money will be split between agencies actively involved in the case. Agencies which assist in cases that involve forfeiture will be considered and may be included in the sharing of revenues received from the disposition of such cases.

**X. Equipment**

- A. All assets and equipment currently held by participating agencies are not subject to this agreement.
- B. Participating agencies are responsible for insuring and maintaining equipment while it is in their possession. This includes insurance, fuel, repairs, and any other expenses incurred when using or possessing shared equipment.
- C. Equipment purchased with HIDTA funds must be stored at the Rock County Sheriff's Office in accordance to HIDTA regulations when not in use.
- D. HIDTA may request the return of all equipment purchased utilizing HIDTA funds if the Rock County Sheriff's Office is no longer affiliated with Wisconsin HIDTA.

**XI. Operational Policies and Procedures**

- A. Officers assigned to the SIU shall abide by the SIU policies and procedures that are in place. When operating outside of their jurisdiction, officers shall abide by SIU and Rock County Sheriff's Office policy and procedures during the investigation.

**XII. Indemnification**

- A. Each party to this agreement agrees to fully and in all respects indemnify, defend, and hold harmless, the other party(s) from and against any and all claims and liability, including reasonable attorney's fees, resulting from all acts, errors, omissions, negligence, or other conduct of that party, its employees, boards, commissions, agencies, officers, and representatives. In any situation involving joint liability, each party shall be responsible for the consequences of its own acts, errors, omissions, negligence or other conduct and those of its employees, agents, boards, commissions, agencies, officers and representatives. No party shall be responsible for any other party's negligent or willful misconduct. The duty to indemnify shall continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or

conditions that occurred prior to the expiration or termination of this agreement.

**SPECIAL INVESTIGATION UNIT**  
**DECLARATION OF INTENT**

The below signatories, being authorized Sheriff or Chief, of the herein involved agencies in consideration of mutual promises and obligations contained herein, in consideration of the Mutual Aid Agreement of the State of Wisconsin, and participation in and benefit from the Special Investigation Unit are desirous to sign and execute this Multi-Jurisdictional Agency Agreement on behalf of said agency.

ROCK COUNTY SHERIFF \_\_\_\_\_  
Troy J. Knudson

TOWN OF BELOIT POLICE \_\_\_\_\_  
Ron Northrup

EDGERTON POLICE \_\_\_\_\_  
Robert Kowalski

EVANSVILLE POLICE \_\_\_\_\_  
Patrick Reese

VILLAGE OF CLINTON POLICE \_\_\_\_\_  
Michael Schultz

MILTON POLICE \_\_\_\_\_  
Scott Marquardt